

FMA Meeting – February 1, 2010

3:30 PM Call Meeting to Order

Note Attendance: Dr. Lorna Hardin, Yuki Hashimoto, Rachel Yuen, Thomas Lindsey, Micah Patdu, George Lampe, Mike Bardo, and Richard Adame
Approve Minutes: 1/6: approved

3:35 PM Old Business

- Still need to collect application fees from Micah and Rachel – need to give to George no later than next FMA meeting. Honor society applications must be signed off by Dr. Hardin
- George and Dr. Hardin will transfer Wells Fargo account and update mailbox by February 15th

New Business

- Briefly discussed FMA Goals and activities: national honor society, networking, study groups, cfa, and superior chapter designation (**We still really need to define who we are and what we want to accomplish? How are we going to add value to prospective members? Who are the prospective members we should be marketing to? The Chapter Manual is a great guideline**)
- George suggested we focus on networking with the UWB community first and then branch out to the external community
- Dr. Hardin discussed:
 - ❖ Technically we can't just appoint officers they need to be elected. Due to special circumstances, the director of FMA has approved interim officers. Official elections will held in May
 - ❖ Beta Alpha Psi invited FMA to attend Boeing Seminar, Thursday, Feb 4 at 6:00 pm in UW2. Could possibly count towards our FMA speaker count for the year
 - ❖ Agreed FMA would like to work and coordinate with BAP, they are a great resource
 - ❖ Director of student affairs, Andrea Ramirez would like to meet with Tom to go over FMA administration. Need to update student life website on UW Bothell
 - ❖ We are unable to get an official website through UW Bothell due to privacy issues. We would need to set up our own domain name and pay monthly fees with budget. Mike Ricardi from business department might be available to help with setting up FMA official website
- Read through each officer position in the Chapter Manual. Voted and majority agreed that Treasure will now be named Chief Financial Officer
- Voted and majority agreed that we would use Blackboard as the only official FMA communication site for both officers and members. Agreed that Rachel, Secretary, would be the only administrator for Blackboard and would be responsible for updating information

5:00 PM Meeting Adjourned

Next Week's Meeting Tentative Agenda

- Student life officers' meeting – Mon Feb 8th at 3:30 pm in UW1 Room 06. We will then meet in Library Room LB1 – 322 at 4:30 pm for our regular FMA meeting
- Set up FMA Infrastructure – Who are we and what do we want to accomplish?
 - ❖ **READ and go through STUDENT CHAPTER MANUAL**
 - ❖ **Update By-Laws and Constitution**
 - ❖ Mission, Vision, Values and Goals - Activities, Events and Services
- Roles and Responsibilities of Officers - Delegate Tasks
 - ❖ Chief Events Officer
 - ❖ Director or Vice President of Marketing
- Chapter Checklist – 6 month plan
- Promotion/Advertising Plan
- FMA national website and UW Bothell FMA website

Call Rachel at (808) 388 – 7875 or email to rachelky@uw.edu with additions or corrections to these minutes.