Call to order: 6:53 PM

Roll Call

Members (Present)  Ex-Officios (Present)
Paul Snyder         Jan Rutledge
Derek Smith        Forrest Tyree
Karen Furuya       Brook Bower
Eric Wagenhals
Alex Matviychuk

Members (Not Present)  Ex-Officios (Not Present)
(None were absent)   Mark Dodson (Excused)

Information:
• Motion made by Derek and seconded by Paul to suspend Robert’s Rules of Order for the duration of this meeting. Unanimous approval.

New Business:
• Motion made by Paul and seconded by Eric to approve minutes dated April 12th. Unanimous approval.
• We need to pay Urban Studies for posters. Karen will e-mail Jan to pay them.
• Proposal Review Process: Derek will e-mail instructions for how to do evaluations, questions, etc.
• 2003-13-A: Student Presentation Room. (CP-204) Forrest suggested that we use a Plasma Display in the room instead of a projector for various reasons: the plasma screen is cheaper and because of the size of the room, a 42” plasma screen may better outfit the room. We will save some money by setting up a plasma screen instead of a projector. We needed to give Forrest a decision right now, so Paul moved and Alex seconded that we accept the proposal as amended for the total cost of $9219. Unanimous approval.
• Proposals thus far-
  • **2004-005-A: Apple iMac Computers for Library**
    • We already have Macs in the campus labs, and they seem unnecessary for the Library.
  • **2004-006-A: Wireless Card Checkout for Personal Laptops**
    • Since we spent so much money adding Wireless Access Points, this seems like a cost effective method to provide access to that network.
    • Cards should be zero-configuration compatible so that installation wouldn’t be such a pain.
    • Cards should be from a well known manufacturer so that it’s more plug and play.
• Will the library offer support?
• Length of time for checkout? Library checkout system? 2 hours may not be a good time period. Can we extend the checkout period to maybe four or six hours?
• What is the damage policy?
• If we fund their proposal, we can ask that they purchase LESS cards that cost MORE that are zero-configuration compatible and then it equals out.

2004-007-B: Limited Free Printing
• Postponed due to SAFC / STFC subcommittee meeting on printing issues.

2004-008-A: Printers
• Postponed due to SAFC / STFC subcommittee meeting on printing issues.

2004-009-B: Student Computer Lab Software Update
• Can we have more justification for each piece of software and each software’s corresponding quantity on the order?
• We do know that there will be a new class that teaches the new Photoshop, so it may be especially important to upgrade this piece of software.

2004-010-A: Student Lab Old Computers Replacement
• Monitors are the most important argument with this proposal. Monitors often last longer than PCs, so maybe we can keep some of the monitors and just replace the CPUs.
• We know that some of the computers are old and ready for replacement. For example, 3 year old macs.
• How often are all these computers being used? We need to determine whether or not we need to fund the entire number of computers that the proposal asks for. Reminder: we average 4 students per hour in the Science 105 lab, so it may not be a good idea to fill the lab up with brand new computers if they’re not being used.

Other Items / Announcements:
• Our next meeting is our marathon meeting day to finish with all proposals.
• Forrest will find a room with a projector for marathon meeting day.
• Derek will fill out a food form since our meeting will be so late and long.
• Proposals 28 and 29 are acceptable because they were turned in on time, but in written form. Karen and Derek will input those into the computer system to make sure we have online access to those proposals.

Adjournment: 8:15 p.m.