Call to order: 12:45 p.m.

Roll Call
Members
Alex Matviychuk
Derek Smith
Paul Snyder
Eric Wagenhals
Karen Furuya

Ex-Officios
Forrest Tyree
Mark Dodson

Old Business:
• None

New Business:
• Mark Dodson proposed that we put parliamentary procedure aside for this meeting in the interest of time and because the majority of new members were not familiar with it.
• Due to the late formation of the committee, Mr. Dodson informed everyone that we are already behind schedule. All proposals must be funded by the end of Spring Quarter 2004.
• A decision was made by the members of STFC to have 2 co-chairs. This decision allows the co-chairs to share the responsibilities and lessen the time-burden that would normally fall on one chairperson.
• Paul Snyder nominated Derek Smith and Karen Furuya as Co-Chairpersons. Nomination was voted on and passed 5-0-0.
• Mark Dodson suggested to the committee that Brook Bower expressed an interest in becoming an ex-officio. Ms. Bower served on last year’s committee and would be able to advise the committee in some of the processes.
• Nomination for Brook Bower to become an ex-officio was made, voted on, and passed 5-0-0.
• Proposal calendar will be reviewed at the next meeting.
• Forrest Tyree mentioned we have some problems with the STFC website.

Announcements:
• As Necessary

Adjournment: 1:13 p.m.