



Society for  
Technical  
Communication

# MEMBERSHIP APPLICATION

## GENERAL INFORMATION

Membership dues depend on which membership category you select and where you live (each country falls into one of three tiers, each of which has different dues). The costs for the different membership categories that you see on the following pages should be automatically adjusted to reflect the dues structure for your tier.

All new members pay an enrollment fee of \$30. Renewing members do not pay this fee, unless there is a break in their membership of more than 1 year. Members whose membership expired less than 1 year ago must pay a reinstatement fee of \$15.

Members outside of the United States who choose classic membership must pay additional postage for their printed copies of *Intercom* and *Technical Communication*. This additional postage is \$15 for Canadian members and \$35 for all other countries. (Those who choose electronic membership avoid these postage charges by receiving STC publications in electronic form.)

By joining STC, you agree to all terms outlined in the STC ByLaws. Please also note that STC dues are non-refundable.

<b>1. ABOUT YOU:</b> <i>(please print)</i>		<input type="checkbox"/> NEW MEMBER		<input type="checkbox"/> RENEW		<input type="checkbox"/> REINSTATEMENT		YEAR LAPSED	MEMBER ID NUMBER
PREFIX	FIRST NAME	MI	LAST NAME				SUFFIX		
INFORMAL/NICKNAME		<b>FOR DEMOGRAPHIC PURPOSES ONLY:</b>				YEAR OF BIRTH:	GENDER: <input type="checkbox"/> FEMALE <input type="checkbox"/> MALE		
<b>WORK MAILING ADDRESS</b>									
<input type="checkbox"/> Check this box if you do not wish to provide a work address. If checked, you will be required to provide a home address.									
COMPANY/ORGANIZATION (if part of mailing address)									
ADDRESS (LINE 1)					ADDRESS (LINE 2)				
CITY			STATE		PHONE				
ZIP/POSTAL CODE		COUNTRY			FAX				
<b>HOME MAILING ADDRESS</b>									
ADDRESS (LINE 1)					ADDRESS (LINE 2)				
CITY			STATE		PHONE				
ZIP/POSTAL CODE		COUNTRY			CELL PHONE				
<b>EMAIL ADDRESSES</b> (you must provide at least one valid email address)									
WORK					HOME				
OTHER					PREFERRED EMAIL				

## 2. TELL US YOUR PREFERENCES: Please let us know your communication preferences.

**CORRESPONDENCE:** I prefer to be addressed as:  Ms  Mr  Mrs  Nickname

**ONLINE DIRECTORY:**  List Me (Customize Lising Below)  Do Not List Me

Include in my listing:

Address:  Work  Home  Do Not Include  
 Work Phone:  Include in Listing  Do Not Include  
 Work Email:  Include in Listing  Do Not Include  
 Fax Number:  Include in Listing  Do Not Include  
 Home Phone:  Include in Listing  Do Not Include  
 Home Email:  Include in Listing  Do Not Include  
 Other Email:  Include in Listing  Do Not Include

**EMAILS FROM STC:** Indicate which email address to use.

STC newsletters and general announcements:  Work  Home  Other  Do Not Send  
 Emails about STC elections:  Work  Home  Other  
(STC is required to send information on/about the slate of candidates.)  
 Email materials provided by election candidates:  Work  Home  Other  Do Not Send  
 Emails about STC conferences & seminars:  Work  Home  Other  Do Not Send  
 Emails from STC-related vendors:  Work  Home  Other  Do Not Send

STC considers email information as confidential and DOES NOT share or rent email addresses to outside entities.

**STC PUBLICATIONS:** (GO GREEN, Help the environment by selecting electronic delivery!)

Note: If you choose only electronic versions of publications, your member type should be E-Membership.

Technical Communication journal: (Print version not available to E-Members.)

Electronic Version to:  Work  Home  Other  Do Not Send  
 Print Version to:  Work  Home  Do Not Send

Intercom magazine: (Print version not available to E-Members.)

Electronic Version to:  Work  Home  Other  Do Not Send  
 Print Version to:  Work  Home  Do Not Send

News & Notes e-newsletter: (Not available in print.)  Work  Home  Other  Do Not Send

## 3. INDICATE JOB FUNCTION(S):

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Consultant                 | <input type="checkbox"/> Information Developer  | <input type="checkbox"/> Training Developer   |
| <input type="checkbox"/> Contractor                 | <input type="checkbox"/> Instructional Designer | <input type="checkbox"/> Translator           |
| <input type="checkbox"/> Documentation Specialist   | <input type="checkbox"/> Manager                | <input type="checkbox"/> Usability Specialist |
| <input type="checkbox"/> Editor                     | <input type="checkbox"/> Online Help Developer  | <input type="checkbox"/> Web Designer         |
| <input type="checkbox"/> Graphic Artist/Illustrator | <input type="checkbox"/> Self Employed          | <input type="checkbox"/> Writer               |
| <input type="checkbox"/> Indexer                    | <input type="checkbox"/> Teacher/Educator       | <input type="checkbox"/> Other _____          |

## 4. SELECT THE TYPE OF MEMBERSHIP THAT BEST FITS YOUR NEEDS:

MEMBERSHIP CATEGORIES	TIERS*			Additional Non-US Postage <small>Postage charges are added to help offset the additional cost of mailings to non-US locations.</small>	
	1	2	3	Canada	Other Countries
<input type="checkbox"/> <b>CLASSIC:</b> Includes printed copies of <i>Intercom</i> and <i>Technical Communication</i> and membership in: 1 chapter and 1 SIG, <b>OR</b> up to 3 SIGs and no chapter.	\$175	\$140	\$100	\$15	\$35
<input type="checkbox"/> <b>E-MEMBERSHIP:</b> Includes online access to <i>Intercom</i> and <i>Technical Communication</i> and membership in: 1 chapter and 1 SIG, <b>OR</b> up to 3 SIGs and no chapter.	\$165	\$130	\$90	n/a	n/a
<input type="checkbox"/> <b>STUDENT:</b> Includes online access to <i>Intercom</i> and <i>Technical Communication</i> and membership in up to 3 SIGs. Applicants for student membership may select 1 professional chapter and 1 student chapter. To be eligible for student membership, an applicant must be (1) enrolled in an accredited university, college, community college, or technical school; (2) taking at least two courses or their equivalent each term; and (3) preparing for a career in technical communication. Student members are not eligible to vote in STC elections. <b>To attest to your student status, please supply the name and telephone number or email address of your faculty advisor:</b>	\$60	\$55	\$50	n/a	n/a
<input type="checkbox"/> <b>SUPER SIG PACKAGE:</b> Includes printed copies of <i>Intercom</i> and <i>Technical Communication</i> and membership in all SIGs and 1 chapter.	\$300	\$300	\$300	n/a	n/a

\* **Tiers:** For information, please refer to the STC website at [www.stc.org/membership/localTable01.asp](http://www.stc.org/membership/localTable01.asp)

## 5. GEOGRAPHIC-BASED COMMUNITIES (CHAPTERS) SELECTION:

FOR THE CHAPTER INCLUDED WITH YOUR MEMBERSHIP CATEGORY:

ASSIGN ME TO THE CLOSEST CHAPTER OR LIST CHOICE: \_\_\_\_\_

Refer to <http://www.stc.org/membership/chapterSearch01.asp> for a list of chapters.

## 6. SELECT SPECIAL INTEREST GROUPS (SIGS):

Check the appropriate number of SIGs that you would like to join. The number of SIGs must equal the total number of SIGs included with your membership category. Add any additional SIGs you choose to purchase at \$10 each in section 7 below. For detailed descriptions of the SIGs, please refer to the STC website at [www.stc.org/membership/sigLinks01.asp](http://www.stc.org/membership/sigLinks01.asp)

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Academic                                      | <input type="checkbox"/> Europe                                | <input type="checkbox"/> Online                        |
| <input type="checkbox"/> AccessAbility                                 | <input type="checkbox"/> Illustrators & Visual Designers       | <input type="checkbox"/> Policies & Procedures         |
| <input type="checkbox"/> Canadian Issues                               | <input type="checkbox"/> Information Design & Architecture     | <input type="checkbox"/> Quality & Process Improvement |
| <input type="checkbox"/> Consulting & Independent Contracting          | <input type="checkbox"/> Instructional Design & Learning       | <input type="checkbox"/> Scientific Communication      |
| <input type="checkbox"/> Emerging Technologies                         | <input type="checkbox"/> International Technical Communication | <input type="checkbox"/> Single Sourcing               |
| <input type="checkbox"/> Environmental, Safety, & Health Communication | <input type="checkbox"/> Lone Writer                           | <input type="checkbox"/> Technical Editing             |
|  | <input type="checkbox"/> Management                            | <input type="checkbox"/> Usability and User Experience |
|  | <input type="checkbox"/> Marketing Communication               |  |

## 7. CALCULATE MEMBERSHIP CHARGES:

STC membership is based on a calendar year. All memberships expire on 31 December. If you are joining during the month of January, you would pay full dues of \$150 plus the chapter dues of \$25.

To manually compute your dues (those joining after 31 January) with this form, multiply the dollar amount from the table below times the number of months remaining in the year, then add \$25 (basic chapter pass through.) If you are joining in October, November, or December, please pay the full dues amount and you will be credited through the end of the following year.

Multiply the amount shown in your membership type and tier by the number of months remaining in the year.

MEMBERSHIP TYPE	Tier 1	Tier 2	Tier 3		
Classic	\$12.50	\$9.58	\$6.25	<b>DUES:</b> (MONTHLY AMOUNT x NO. OF MONTHS PLUS POSTAGE IF APPLICABLE FROM SECTION 4)	\$
E-membership	\$11.67	\$8.75	\$5.42	<b>CHAPTER DUES:</b>	\$25.00
Student	\$2.92	\$2.50	\$2.08		
Super SIG	\$25.00	\$25.00	\$25.00		
<b>ENROLLMENT FEE:</b> NEW MEMBERS OR MEMBERS WHO HAVE NOT RENEWED FOR MORE THAN ONE YEAR.					<b>\$30.00</b>
<b>REINSTATEMENT FEE:</b> MEMBERS WHOSE MEMBERSHIP EXPIRED LESS THAN ONE YEAR AGO.					<b>\$15.00</b>

In addition to the communities included in your membership category, you may add chapters and SIGs at an extra cost:

ADDITIONAL SIG MEMBERSHIPS (\$10 each)	_____ x \$10 = \$
ADDITIONAL CHAPTER MEMBERSHIPS (\$25 each) (see section 5)	_____ x \$25 = \$
LIST ADDITIONAL CHAPTER NAMES:	
<b>TOTAL: \$</b>	

## 8. PAYMENT OPTIONS:

- CHECK:** Make checks payable to STC in US dollars. International members must make checks payable in US dollars and drawn on a US bank.
- CREDIT CARD:** Complete the credit card information box below if paying by credit card. Payment by credit card is encouraged. **(Payments can not be made by phone.)**
- PLEASE CHARGE MY:  Visa  MasterCard  American Express

Card Number	Exp. Date
Cardholder's Name (please print)	Cardholder's Signature

**Please mail this form to:**  
Society for Technical Communication  
P.O. Box 79612  
Baltimore, MD 21279-0612 USA

**MEMBERSHIP DUES ARE NON-REFUNDABLE.**  
**By joining STC, you agree to abide by the STC Bylaws.**  
**You must join STC by 28 February to be eligible to vote in the Society elections.**