

sALA minutes
April 13, 2009

Cadi: The old folder with relevant documents should be passed on to incoming officers (job descriptions, etc.)

Matt: Possible merging of VP/Treasurer positions

-Treasurer/VP would support the president/handle financial issues. Responsibilities would be divvied up between Amy and Samantha. Should we change the constitution? Vote? Are there enough people for a vote? We might not need the whole student body vote to change the constitution. Suggestion -- should the Publicity Officer record panels and place them online? Should the VP do this? Should we create a tech support coordinator position? Change the position descriptions? Purchase a recorder: What is the cost for this?

-There are extra funds left over in the budget -- about \$500

-**Matt** will figure out the final balance by next week

Cadi: Former president, incoming Webmaster

Amy: Incoming VP

Renee: Outgoing Publicity Officer/Listserv coordinator; coordinated scavenger hunt, other activities

Erin: Outgoing Webmaster

Audrey: Incoming Publicity Officer

Ted: Incoming President

Gabby: Incoming Secretary

Samantha: Incoming VP

Matt: Outgoing Treasurer

Cadi/Matt: Spring Fling: Contact ALISS for Spring Fling plans

Possible ideas: Dessert contest; contact "celebrity" judges

-ALISS assigns groups to do something for Spring Fling (it's voluntary); ALISS is a funding source

Matt/Cadi: Discussed various types of annual activities. Bowling and pizza in September; fair at orientation; booth at orientation; put on jointly with ALISS.

Cadi: Discussed banned book week in October

Renee: Publicity person makes up questions; some relevant stuff is still on the Web site

Renee: Discussed readings from banned book week/panels

Cadi: "Be as creative as you like." Discussed Career Week panel for winter term. Last year, it was about how to get hired in public libraries. In March, there's a "Conferencing 101" panel before the WLA conference. Also Sunshine Week, Library Legislative Week, and the Spring Fling

For LLW: (depends on whether the state Legislature is in session): Go to Olympia and talk to representatives about libraries, also letter-writing campaign. For Sunshine Week: it's about transparency in government and open information. Usually mid-March; same time as National Library Week (check ALA site).

Contact: Don Wood, in Chapter Relations with ALA.

Also: Intellectual Freedom panel -- might be difficult to do. Different suggestions for various panels.

Amy: How do we find people for panels?

Renee: Info on how to contact people for events is at Conferencing 101; the faculty, etc. are involved in panels; Nancy Gershenfeld is a good contact.

Amy: Do we pay speakers' parking fees? Who do we contact about this?

Matt: School does not pay for parking. Cut speaker a check. Contact Smith at the leadership conference; also Wendy has information

Renee: There is a document outlining how to plan a panel. It will go on the student organization SharePoint Web site. Most student organizations have similar needs.

Matt: The organizational structure of student organizations is in flux -- procedures are changing.

Renee: Student leadership council/funding is fluctuating

Matt: Generally, there is \$600-\$700 we get from the school. But budget cuts may affect this.

Cadi: Discussed T-shirt ideas; getting creative re: money issues

Matt: Don't let money in fund drop below \$300 (but this might change depending on the budget)

Cadi: We get money from the iSchool and have to re-register with the student government office, they will give us money for copies, etc. Color copies are more expensive. We should meet as soon as possible to plan and get ideas going. This could be difficult during the school year; should meet a few times over the summer. At the start of the quarter, recruit first-year MLIS students, online student representatives. Two first-year reps and an online rep is a good idea; it can be hard to involve the distance people.

Renee: Record panels and put recordings on Web site: we need more server space. Should petition for more server space so panels can go online and distance students can see them.

Matt: Everyone must join the ALA

Erin: It's good to try to get people to join the ALA/WLA/state associations

Matt: There is a deal if you join ALA and WLA for one cost

Renee: In winter quarter, one person is selected to go to the summer ALA conference. There is a drawing done to determine who goes

Cadi: Will add new officers to Facebook group. This is useful to keep track of members, etc.

Erin: It's easy to be the WLA rep. Just join the listserv, and cross-post their events onto the IMLIS listserv; there are some board meetings to go to a few times a year. It's a good networking opportunity.

Matt: Will make typed instructions/job descriptions available. Will meet again to go over money issues. Should we set up a Wiki with stuff for next year?

Renee: Re: Panels: Food and time of day are key issues guiding whether students will attend. Ask Allyson for guidance. Trent is also a good resource.

--Email address is sala@u.washington.edu

Erin: Send out event stuff using the above email.

Matt: It might be good to have two people on the checking account. Also, someone should go to see Alicia LaPlant in room 301 to get the key to the student activities closet; we also need to do an inventory of this closet, as well as get keycard access to the GA space; it's good to use that space to store things during events in MGH 420

---Adjourned-----