

Constitution of Pi Sigma Alpha – Nu Chapter

University of Washington, Seattle

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Seattle, the funds shall be use as an academic scholarship for all Students in the Political Science Department.

ARTICLE IV: MEMBERSHIP

SECTION 1

CATEGORIES OF MEMBERSHIP

The categories of membership shall be:

- a) Active Membership: Students in the Political Science Department, at the University of Washington, Seattle, who meet the eligibility requirements and who apply shall be active members. Active members shall be accorded all privileges as established in the current edition of Robert's Rules of Order.

Members must be required to commit a *minimum of two hours* to the chapter per autumn, winter and spring quarter. This can consist of attending general meetings, fund-raising activities and event planning.

- b) Inactive Membership: *Members who meet the national eligibility requirements, but do not follow Chapter participation guidelines shall be considered an inactive member. Voting ability is suspended until the member pays chapter dues.*
- c) Faculty Membership: Members of the Nu Chapter of Pi Sigma Alpha who are members of the Political Science Faculty at University of Washington, Seattle shall be Faculty Members.
- d) Honorary Membership: Individuals who have made outstanding contributions to Pi Sigma Alpha may become Honorary Members. *They must be nominated by an Executive*

Board member and receive a two-thirds vote of the Active Membership.

SECTION 2

ELIGIBILITY REQUIREMENTS

All Undergraduate members must be registered in the Political Science Department at University of Washington, Seattle, and must have completed ninety (90) quarter credits of college credit and at least fifteen (15) quarter credits in Political Science, of which at least one (1) must be upper division (course #212 or better). *Undergraduate Members must have a minimum cumulative Grade Point Average (GPA) of 3.3 while achieving a minimum GPA of 3.4 in all Political Science credits at the time of initiation. Graduate members* must be a registered student in the Political Science Department at the University of Washington, completed nine (9) hours of graduate work in the Political Science Department, and must have cumulative Grade Point Average (GPA) of 3.3 while achieving a minimum GPA of 3.4 in all Political Science credits, at the time of initiation. *All* memberships are subject to the approval of the Chapter Membership Committee.

SECTION 3

SUSPENSION

Conduct of a member, which seriously impairs the operation, intention, and spirit of Pi Sigma Alpha shall be considered grounds for suspension. A member(s) may be suspended for the above stated reasons following a hearing by the active membership of the organization.

ARTICLE V: OFFICERS

SECTION 1

CATEGORIES OF OFFICERS

The Nu Chapter of Pi Sigma Alpha shall annually elect the following officers:

- a) President
- b) Vice President
- c) Communications Director
- d) Please note: *If either the Secretary or Vice Presidents position can not be filled then the President will perform in addition to his/her own duties, the Vice President's duties and vice versa.*
- e. ASUW Senator

SECTION 2

DUTIES

The duties of the elected officers shall be:

- a) The President shall:
 - 1) Preside at all Admin and General meetings of the organization,
 - 2) Delegate responsibilities to officers and reserve the right to assume these responsibilities,
 - 3) Be a signatory to fund disbursements.
- b) The Vice President shall:
 - 1) Assume the duties of the President in his/her absence,
 - 2) Keep track of membership fees, receipts, and financial records.
- c) The Secretary shall:
 - 1) Keep track of membership fees and club documents,
 - 2) Direct planning and fundraising activities.

d) The Communications Director shall:

- 1) Increase growth of organization by recruiting new members and sponsors.

e) The ASUW Director shall:

1. Serve as a representative of the chapter in the Associate Students of the University of Washington (ASUW) Senate.
2. Present the interests of the chapter within the ASUW Senate
3. Report on substantive issues within the ASUW Senate to the chapter.

SECTION 3

ELIGIBILITY

At the time of the assuming office and during the tenure in office, an elected officer must meet all of the eligibility requirements as stated by Pi Sigma Alpha.

ARTICLE VI: ELECTIONS

SECTION 1

NOMINATIONS

Nominations for officers shall be made from the floor. If there is no running mate for any one position, then the office has to be approved by the President. If there is more than one party interested in a position, then elections will be held during the next Admin I meeting.

SECTION 2

PROCEDURE

Election of officers shall be conducted by secret ballot. Candidates who receive a majority (50% + 1) shall be deemed elected. If no candidate receives a majority, a run-off shall take place between the two candidates that received the highest number of votes.

SECTION 3

VACANCIES

- a) If the office of President becomes vacant at any time during the term of office, the *Vice President* shall assume the position of President. In the event there is *no* Vice President there shall be *a special* election for *the vacant position* held within four school weeks of the vacancies and monitored by the advisor;
- b) If the office of *Vice President* becomes vacant at least one month before the end of the term of office, the President shall call a special election to select a new *Vice President*. If the office becomes vacant within a month before the end of the term of office, the position shall remain vacant until the new elections, at which time a new President shall be elected in addition to the rest of the officers.

ARTICLE VII: MEETINGS

SECTION 1

Agenda

It is the President's duty to prepare an Agenda for each General and Admin meeting.

- a. The Admin agenda will be prepared in advance and e-mailed 2 days in advance to all officers before the Admin meeting.
- b. To add an item in the agenda, it is possible to suggest it for future discussion or e-mail the President two days in advance of the Admin meeting.

- c. Voting will be done during Admin or General meetings on certain topics that have to be designated as Voting Topics on the Agenda list.
- d. All meetings or meeting changes will be announced in advance through email

or posting on the club's web site: <http://students.washington.edu/nupsa>

SECTION 2 General Meetings

General meetings will be held every first Thursday of the Month. During General Meetings, we will welcome new members and visitors to our chapter, answer questions, and discuss Administrative issues.

SECTION 3 Admin Meetings

Admin meetings will be held every second Thursday of the Month. Officers and those interested in club planning are especially welcome to these meetings. During Admin Meetings, we will discuss mainly administrative issues to prepare and plan for future events.

SECTION 4 Monthly Activities

Monthly activities will be held mainly during the 3rd or 4th week of the month and will involve a political yet impartial activity on the part of Pi Sigma Alpha. The purpose of these meetings is to spread political awareness and education.

SECTION 5 Lunches with the Professor

This will be a monthly event just like the monthly activity. It will be held mainly either during the 3rd or 4th week of the month. For this event, we will invite a Political Science Professor to have lunch with our members.

ARTICLE VIII: DUES

The initiation fee required for all Active Members shall be the National Dues plus *ten* dollars.

ARTICLE IX: ADVISER

SECTION 1 ELIGIBILITY

The Nu Chapter of Pi Sigma Alpha shall have an adviser over 21 years of age who shall be a full-time member of the faculty, administration, or staff of the University of Washington, Seattle. The advisor may not be on leave of absence at any time during his/her term of appointment.

SECTION 2 SELECTION AND APPOINTMENT

After an advisor has been nominated by the organization and approved by his/her Department Head and College Dean, final approval and actual appointment will be made by the Director of Student Life.

SECTION 3 DUTIES

The advisor's responsibilities include attendance at all organizational meetings, participation in as many organizational activities as is practical, signing all forms related to the scheduling of activities and the disbursement of funds.

ARTICLE X: AMENDMENTS

SECTION 1

MEANS OF AMENDMENT AND RATIFICATION

Proposals for amendment of these Charter Provisions shall be presented to the body of the organization during a General or an Admin meeting. A two-thirds vote of the Active Membership is required in order to be approved.

SECTION 2

COMPLIANCE

This charter shall not conflict with the By-Laws of the Associated Students of Washington, or with the policies and regulations of the University of Washington, Seattle, the Trustees of the Washington State University and Colleges, or the State of Washington.

Dates Constitution Was Amended and Sections Affected.

The Constitution was amended on:

Thursday, October 14th, 2004 – Non Discrimination Policy, Officer Duties

Thursday, October 7th 2004 – Officer Duties, Meetings

Thursday, November 19th, 2003

Monday, October 8th – 2007 – Active Membership Requirements, Officer Duties