

# THOMAS J. LINDSLEY, Jr.

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## Professional Summary

I am an undergraduate student of Business Administration with a focus in Finance. In preparation for a career as a Chartered Financial Analyst, I am seeking an internship with a reputable financial services firm. I am eager to further develop my knowledge of investments and market analysis by serving as a member of a team that creates solutions and strategies to manage real world problems.

## Education

**BA in Business Administration - Finance, University of Washington - Bothell, WA** 9/2009 - Present  
**Associate in Business, Bellevue Community College, Bellevue, WA** 3/2009  
**Primary Leadership Development Course, Fort Lewis, WA** 2/2004

## Professional Experience

**Supervisor, Feathered Friends, Seattle, WA** 12/2008 to 5/2009

- Designed and built shipping and receiving station, resulting in streamlined shipping operations.
- Developed store upkeep program resulting in a clean & safe environment for staff and customers.
- Provided sales and retail operations training to new staff members.

**Buyer, Marmot Mountain Works, Bellevue, WA** 6/2006 to 12/2008

- Conducted inventory management & forecasts for three outdoor-specialty retail stores.
- Developed product selection program for three outdoor retail specialty stores.
- Maintained pricing and product data for 3,000 stock keeping units.
- Organized and promoted in-store events, raising \$255 for a Montana-based non-profit organization.

**U.S. Army Paralegal, 1<sup>st</sup> Brigade, 25<sup>th</sup> Infantry Division, Fort Lewis, WA** 10/2001 to 11/2005

- Assistant Legal Center Manager from 10/2004 to 11/2005.
- Supervised and reviewed work-product of five paralegals.
- Organized and conducted professional development training for a team of five paralegals.
- Tracked and reported the status of criminal investigations for commanding officers.

**U.S. Marine Corps Infantry, 1<sup>st</sup> Battalion, 3<sup>rd</sup> Marine Regiment, Kaneohe Bay, HI** 10/1995 to 5/1999

- Trained in offensive and defensive combat operations.
- Assisted in planning and scheduling training events.
- Maintained training records for 180 Marines.

## Accomplishments and Interests

President, Financial Management Association, UW-Bothell Chapter 12/2009 – Present  
Youth Committee Chairperson, Shepherd of the Hills Lutheran Church, Issaquah, WA 11/2009 to Present  
2,400 mile thru-hike of the Pacific Crest Trail 5/2009 to 9/2009  
Eagle Scout, Boy Scouts of America 05/1995