

FMA Chairperson Descriptions and Duties

IT & Social Networking Chair

The UW-Bothell FMA IT & Social Networking Chairperson reports directly to the chapter Vice President, and is responsible for maintaining the chapter website, social networking accounts and blogs, and disseminating chapter information to members via email. The duties of the IT & Social Networking Chair are as follows:

1. Update website content as directed, ensure that website remains operational at all times, and troubleshoot site malfunctions when necessary.
2. Maintain chapter presence on board-approved social networking sites and communicate information to members as directed.

Additional duties may be included, and the above listed duties may be adjusted as the chapter President deems necessary.