

UW Archives & Preservation Club
Meeting Minutes
Monday, April 23, 2007, Mary Gates Hall Room 420

In Attendance: Melinda Snarr, Michelle Valance, Alex Berteau, Kelly Varney, Yen Tran, Colleen Stevenson, Janet Polata, Spencer Lamm, Kristen Dietiker

A. Society of American Archivists Student Chapter Update

1. Melinda and Michelle reported that our application to be recognized as a student chapter of SAA was mailed two weeks ago, with letters of support from Harry Bruce, David Levy, and University Archivist John Bolcer.
2. They expect to hear back from SAA by mid-May; there is no reason to think that our application will not be confirmed.
3. There was a discussion of what to do to celebrate/publicize the APC when our membership in SAA becomes official; we definitely want to use the occasion to let people know who we are and that we've been recognized by the national organization.
4. Several of those present wondered whether it might be advisable to change the name of the club to reflect its new status; Melinda replied that John Bolcer had recommended keeping the name for now but adding an element such as "an official student chapter of the SAA"
5. All incoming APC officers are encouraged to sign up for the SAA student listserv, and were reminded to join SAA as individual student members if they have not already.

B. New Officer Transition

1. Outgoing and incoming officers are encouraged to meet to discuss handing over the duties of the individual positions.
2. A list was prepared of new officers who will need access to the Registered Student Organizations (RSO) Office; Colleen will deliver it to the RSO Office when she takes Alex there to orient him to its resources.
3. An orientation for student organization officers will be held by the RSO in the fall.

C. Spring Quarter Event Planning

1. Several possible events were discussed, including
 - a. A panel on digital preservation; it was agreed that it was too late in the quarter to put together a full-scale panel, but Yen will pursue the idea of presenting a workshop on digitization by Anne Lally of the UW Libraries' Digital Initiatives office.
 - b. A tour of a repository in eastern Washington arranged as a stop on the way to the Northwest Archivists annual meeting next month in Moscow, Idaho. While there was some interest in the idea, it was felt it might be too difficult to arrange without a local contact. Janet Polata will contact fellow distance student Rose Sliger Krause, Curator of the Joel E. Ferris Research Library and

Archives at the Northwest Museum of Art and Culture in Spokane about the possibility of a visit next year.

- c. A tour of a nearby archive or other facility. Possibilities include the Museum of Flight and the Museum of History and Industry; Alex Berteau will follow up with planning for this event.
 - d. A happy hour or social meeting to include students and local practitioners, similar to the one recently held by ASIS&T; Kelly will take on the planning for this event.
2. It was recommended that events be planned for not later than the week of May 21st, as events held later in the quarter are not likely to be well-attended.

D. Other Business

1. Kris Kinsey in Special Collections needs a student who can work about ten hours a week on a digitization project, starting immediately and to continue into the summer.
2. Michelle and Melinda have co-authored an article on the APC's activities for *Chapters and Loose Pages*, the SAA's student chapter newsletter: http://www.indiana.edu/~saarchiv/Newsletter/Vol1_No2.pdf
3. Kelly and Kristin reported the results of a survey they conducted regarding our projected event to bring together students from UW, the University of British Columbia, Western Washington University, and Emporia State's Portland-based program. Fall was preferred as a time to hold the get-together, and planning for this event continues.
4. The next meeting will be held on May 14th at 5pm, location to be announced.